



Annual Meeting Employment Interview Service

2010 AEG Annual Meeting

Charleston, South Carolina

The Annual Meeting Employment Interview Service will offer an opportunity for employers to recruit students and professionals in AEG related fields. Interviews will be held Wednesday, Thursday, and Friday, September 22, 23, and 24, respectively. The Employment Interview Service brings potential employers and employees together for face-to-face interviews. The Résumé Book and computer with access to the AEG Career Center will be located at the Annual Meeting Hospitality Area in the Colonial Ballroom. A room will be reserved for interviews at the Annual Meeting.

Employers:

- To schedule an interview time, please contact Heather Skladanowski, Meetings Manager.
- Register in advance and have available job(s) posted when the Registration Desk opens on Monday, September 20.
- Be sure to specify educational or professional experience requirements as well as the firm's specialty area or areas of expertise the applicant should have.
- The Annual Meeting must receive job brochures and position description(s) no later than September 10, 2010.

Job Candidates:

- To seek employment by participating in the Interview Service, please complete the Response Form below, attached with a copy of your résumé. A limited number of interview appointments may still be available on-site.
- Be sure to review the job postings daily to ensure finding the perfect job!
- The Annual Meeting must receive your résumé (limited to two pages) no later than September 10, 2010. Include name, address, and phone number on the résumé. Also include concise details of work experience and education.

For more information, contact: Heather Skladanowski, AEG Meetings Manager, 303-757-2926, 303-518-0618 cell or meetings@aegweb.org

AEG•2010 – MEETING INTERVIEW SERVICE RESPONSE FORM

Check the appropriate box and complete all information.

- I am interested in interviewing candidates during the meeting. I have enclosed 20 brochures and a write-up on my company.
- I am interested in meeting with employers during the meeting. I have enclosed three copies of my résumé.
- I would like more information on the Interview Service.

(PLEASE PRINT)

Name _____

Company or School _____

Address _____

Phone Number _____ **Fax Number** _____

E-Mail Address _____

Comments/Questions _____

To have your résumé appear in the *Résumé Book*, please send to the address below NO LATER than September 10, 2010.

Send this form to: Heather Skladanowski, AEG Meetings Manager, PO Box 450518, Denver, CO 80246 or meetings@aegweb.org

THIS SERVICE IS FREE TO ALL REGISTERED PARTICIPANTS